

AUDIO-VIDEO FILM & TECHNOLOGY  
COURSE SYLLABUS  
ALPHARETTA HIGH SCHOOL 2021-2022  
MR. MISNER, INSTRUCTOR  
ROOM 1140  
E-MAIL: [MISNERT@FULTONSCHOOLS.ORG](mailto:MISNERT@FULTONSCHOOLS.ORG)  
[HTTP://WWW.AHSVIDEO.COM](http://www.ahsvideo.com)

**Audio & Video Technology & Film**

**Purpose of Course:**

Students will learn the fundamentals of video production including writing, shooting, directing and editing. All subject matter shall be taught as per specifications of **The Georgia Performance Standards** posted in the studio. You may visit the Standards by visiting [GeorgiaStandards.org](http://GeorgiaStandards.org)

**Prerequisite(s):**

Students should have an open mind for creativity. Students taking the upper level video production class will be required to successfully complete basic video production classes. A student failing any part of the class shall NOT be permitted to advance to upper level courses in video production. Students going to AVFT III (The Morning Show) and AVFT IV (The Film Class) shall be required to submit an application for approval and two letters of recommendation and 3 samples of the student's digital portfolio and an essay on how they will contribute to "The Morning Show."

**Extra Materials by Student:**

1. **Students in LEVEL II or HIGHER will need an 32gb or higher SD card CLASS 10.**
- 2.

**Cell Phone Policy:** Students may use their cell phones or other electronic device to submit videos, submit links to their work, retrieve google docs and write short written assignments, or under specific instructions from the teacher ONLY! Use of cellphone to transmit texts, play games, create any distraction in class shall be confiscated as per AHS policy. **HEADPHONES, EARBUDS AND ANY OTHER LISTENING DEVICE MUST BE REMOVED PRIOR TO ENTERING CLASS.**

**Class Rules and Studio Rules:**

1. Students shall respect each other and self at all times.
2. All Safety All the Time!
3. Food and drinks are NOT PERMITTED in the edit bay in the studio. Water bottles should stay in your book bags, and should never be near the computers or any video equipment.
4. This is a professional studio; students shall act professionally at all times.
5. Students shall respect and care for all equipment and report any damage to equipment immediately.
6. All media created must adhere to the guidelines of Alpharetta High School Policies.
7. Any acts of vandalism or theft will result in immediate dismissal from class.
8. All videos, images, words, graphics or other electronic media posted under the guise of AHS, The Morning Show, our social media pages shall always be AHS appropriate. Misuse or abuse may result in dismissal from class and could result in civil or criminal charges.

**Major Video Assessment of Mastery:** Students will produce videos almost weekly. This video shall be graded as a MAJOR MASTERY ASSESSMENT (SEE EVALUATION ASSESSMENT BELOW). In addition, the grade will be reflected in the date the project is TURNED IN.

All students will SUBMIT their WRITING assignments on Google Docs.

Students will develop an online portfolio at [www.youtube.com](http://www.youtube.com). Students will be instructed on proper guidelines for social media and will post on social media pages not limited to LinkedIn, Facebook, Instagram, Twitter, Reddit, in class and out of class.

Upper Level students will produce an informational/promotional video for a school sponsored team or organization. **FILM STUDENTS SHALL PRODUCE A DOCUMENTARY AND OTHER FILM MEDIA**

**Course Objectives:** Upon successful completion of this course students will be able to understand:

1. Basic understanding of the entire video production process.

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2. How to shoot video properly and effectively.
3. How to write a script
4. How to set up lighting.
5. How to set up a proper audio feed.
6. How to properly edit a video for a target audience.
7. How to set up, shoot and tear down a field production including camera, tripod, lights, wireless microphones.
8. How to interview video subjects.
9. How to work as a team on a complex video production.
10. How to develop an effective portfolio.

**-Video Production Career Pathways-**

The students will be directed to learn the fundamentals of video production so that they may continue their experiences in a secondary school or professional workforce.

- Videographer • Editor • Writer • Set Designer • Recording Engineer • Producer • Lighting Specialist • Business Owner • Field Producer • Audio Specialist • Filmmaker • Director • Producer • On Screen Talent • "youtuber" • Influencer • Product Hauler • Social Media Manager • Program Specialist

Evaluation/Assessment:	Fulton County Grading Scale:
Major Mastery Assessments 50% (10 per semester)	<i>Letter Grade Numeric Scale</i> A 90-100 B 80-89 C 70-79 F Below 70
Minor Assessments 35% (10 per semester)	
Practice 15% (4 per semester)	

**Late Work:** All work must be turned in on the day it is due

**Philosophy of the Alpharetta High School & Broadcast Video Production Department:** We believe all students should have access to quality education that prepares them for a rewarding career. Students should be provided educational experiences to help them become effective problem-solvers with an emphasis on life-long learning in an increasingly interdependent world. We believe that students should be provided with programs of study for viable careers currently in demand using advanced technology to learn the technical expertise needed to become part of a skilled workforce. As an educator, I will be diligent in providing opportunities for all students to adapt to technological and social changes in order to meet the expanding needs of industry and business.

-Common Syllabus-

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**ALPHARETTA HIGH SCHOOL COMMON SYLLABUS 2021-2022**

*The information provided below pertains to policies and procedures that remain consistent in every Alpharetta High School classroom. These policies are supplemental to the information in the Handbook for Students and Parents and the individual class syllabus.*

**PRACTICE**

All practice including daily assignments, observations and/or engagement activities given in class or for homework will be designed to provide relevant, standards-based activities that align with the course scope and sequence. Homework assignments will be announced during class and must be accessible to students and parents no later than 4:00 pm on the day of assignment for digitally accessible work.

**MAKE-UP WORK**

Students should make every effort to complete any missing work in a timely manner. Students must complete any make-up work at least ten (10) school days prior to the end of the grading period. It is the student's and/or parent's/guardian's responsibility to contact the teacher about any missing work. If the work is satisfactory, no matter if the absence was excused or unexcused, full credit should be given. (*\*Discrepancies regarding whether work is considered satisfactory may be reviewed by AHS administration.*)

**FINAL EXAMS**

Final exams will not be administered early; thus, students should make every effort to be present on the dates of the final exams. Some AHS courses will have a Final Exam that may count up to 25% of the final grade; refer to teacher course syllabus. AP and IB courses will not have Final Exams. For courses with a Georgia Milestones End-of-Course Test (EOC), the EOC will count 20% of the final grade and serve as the final exam at the end of the course.

**ACADEMIC HONESTY**

To encourage good study habits, fair competition, and positive development in the area of academics, the Alpharetta faculty supports a strong policy for academic honesty. Students should read and understand the school's Academic

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Honesty Policy as published in the Handbook for Students and Parents. Students are responsible for adhering to these policies at all times and on all assignments, assessments, projects, or tasks. In order to reinforce Alpharetta High School's commitment to academic honesty and the ideals of being a R.I.C.H. Raider, students will be expected to write or sign an Academic Honesty pledge prior to completing an individual assignment. The AHS Academic Honesty pledge states: *As a R.I.C.H Raider, I, \_\_ (student name)\_\_, pledge that I have neither given nor received assistance on this assignment.*

### **GRADING SCALE**

Letter grades will be assigned according to Fulton County's approved grading scale, which is as follows: A—100-90, B—89-80, C—79-70, F—69-0. Honors points are added by the county at the end of each semester to the grade for Honors (H), Advanced Placement (AP), International Baccalaureate (IB), and Dual Enrollment (DE) courses. Progress reports are visible in the portal every 4.5 weeks and report cards are visible in the portal every nine weeks. Credit for high school courses is earned at the end of each semester. Final transcripts are mailed home at the end of school year.

### **INFINITE CAMPUS**

Fulton County Schools uses Infinite Campus as the learning management portal, which allows students and parents to view the student's academic progress and attendance online. You may visit [www.fultonschools.org/infinitecampus](http://www.fultonschools.org/infinitecampus) for more detailed information, including instructions for creating an account and logging in.

### **R.I.S.E.**

R.I.S.E. stands for Re-teaching/Instructional Support and Enrichment. It is dedicated time made by each teacher on a weekly basis for students to receive additional support to help build to content mastery. AHS highly recommends students attend RISE sessions when their cumulative numeric average is below 74 or when the student earns a 79 or below on a specific major assignment/ assessment.

### **AHS DEPARTMENT R.I.S.E. SCHEDULE**

### **RECOVERY**

All students will have one (1) opportunity each nine weeks (in each AHS course) to redo/retake one (1) major assignment/assessment. Eligibility for redo/retake is for students who receive a 79 or below on a specific major assignment/ assessment. Students are eligible to earn a replacement grade on a redo/retake no higher than 79. Student redo/retakes must be completed before the next major assignment/assessment is given or five school days before the end of a mark-

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ing period if there is not another major assignment/assessment given (exceptions can be made for students who have excused absences during the five-day window).

### COMMUNICATION WITH FACULTY

Due to limited access to a phone during the school day, please email faculty members with questions and concerns, so they may answer inquiries and resolve issues in a timely manner. Faculty will strive to respond to e-mail within 1 business day. Parents and guardians may arrange individual teacher-parent conferences; however, if a conference with more than one teacher is desired, the student's counselor can help coordinate the meeting. Parents must meet with a teacher before requesting a meeting with the department chair; parents must meet with a department chair and teacher before requesting a meeting with the department administrator.

### LOST/DAMAGED PROPERTY POLICY

Students are financially responsible for all property issued by Alpharetta High School. These items may not be left in classrooms, and teachers are not responsible for students' items left unattended. Items issued to the student must be turned in at the end of the course or as otherwise determined. Students will not receive credit for turning in another student's book, and students may not turn in replacement books. The cost of replacement items will be assigned to any student that fails to turn in property that was issued. Damaged items are subject to replacement cost. If a student is issued damaged property, the student must notify the administration in writing immediately.

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<b>SCHOOL YEAR</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<i>2021-2022</i>	<i>Language Arts</i>	<i>Science</i>	<i>Math</i>	<i>Social Studies</i>	<i>Elective</i>

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# SIGNATURE PAGE

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